



PRESIDENT: R. JACKSON

SECRETARY: M. CLOSTER

JUNIOR/SENIOR Convenors Meeting Minutes

WEDNESDAY 31st August 2022,

Via ZOOM commencing **at 7.30pm.**

Meeting is recorded for reference later

Meeting commenced at 7:30pm

Introduction – Charlie Roberts-

Bruce Leister – ClubZone overview about Washout Push notifications. Allowing the systems called Push Over, it will send alerts to the devices that have been set up. The app is available for Android and iOS devices. Instructions will be attached below the minutes and available on the website.

Clubs will set up accounts with a club email address. For multiple people to use the account, they need to know the username (best to use the club email address) and password. Follow the screen shot instructions.

ERT will pay for the first years membership as a trial for this year. Each club will have 1 account covered. If the club requires a second account, they will need to cover the costs as a club for the extra accounts.

Cost is \$8USD for an extra account for the club.

The washout notifications with the Push app, will work in conjunction with the existing wash out notifications on the ERT website. They can also use the QR code for mobile TROLS to see notifications of a washout.

Tournament/Development – Chris

- **ERT Tournament** – Successful North Ringwood, Burnt Bridge and Ringwood Central allowed ERT to use their courts for the event.
- AKT Trophies supplied Winner and Runner Up trophies for the event.
- Robert Kane became the referee as the planned referee came down with COVID. Mary George then ran the event for Robert Kane
- **Junior Tournament** – 4 Challenge events were played in, didn't star in 1st event in January. Pat Cash for all ages in February, we came 3rd on grass courts was a great weekend for all players.
- 1st in March for the Wayne Arthurs event at Kooyong. Last year we were 3rd and jumped to 1st this year.

- Frank Sedgman for the 11's and unders, ERT came 2nd in July.
- Reminding players they can play competition in both seasons and play ERT Competition during summer with the pennant completed during Winter not being an eligible ERT competition. Challenge events are great for players to be part of a team and represent ERT.
- Pat Pearce will be played by 4 associations, hosted by Waverley for the under 13's 15's this year.
- Alicia Mollic will be played later in the year.
- **Other**
- A new volunteer for the Tournaments Development committee has joined.
- Thank you to clubs for allowing the use of the courts during the AJL season. Thank you to all the parents and helpers to make themselves available to assist.
- Clubs to please take notice when ERT calls out for players to trial and put names forward.
- 29th 30th 31st – October, 12's 14's 16's event as an UTRs integrated event. Prizes will be substantial for each age group. ERT will be running the 16's competition. Tournament and development will be looking for players to represent ERT. Waverley will be looking after the 14's and Northern will be looking after the 12's.

Competition – Ray

- **Washout on-line push notifications** – Bruce Leister- see attached document
- **UTR – ERT do not manage UTR.** Clubs to advise parents that ERT does not manage the UTR process. Please stop contacting ERT. Please change to: **UTR – ERT do not manage UTR** – Bruce advised that associations will need to provide / assist with information requests going forward. Ray advised that ERT was not in a position to do this in the short term. Bruce agreed to be the contact person in the short term.
- **Complaints issues**
 - o Summary of complaint issues received- recently we have been receiving a large amount of complaints regarding parents before, during and after their child's match.
 - o Convenors requirements
 - Duties of Junior Supervisor - see attachment
 - Procedure for matches without an umpire - see attachment
 - Helpful Hints- see attachment
- **Complaints process going forward – ERT Complaints Process**
- All disputes must be lodged by the secretary of the club directly to the secretary of ERT at secretary@ertinc.org.au
- Secretary of ERT will be in touch if further details are required. Once all details are collected from the club lodging complaint, the secretary will approach the opposing club for their account of events. Contact will be made to the club president or secretary first.
- An email will follow up this contact with any details required for the opposing club to address, that were submitted by the lodged club.

- Information will then be passed to the relevant sub-committee and/or if necessary the executive will advise the sub-committee if the executive will manage the incident. The executive will only step in when deemed necessary.
- The relevant committee or sub-committee will discuss the complaint and all details provided to them, if more information is required, they will seek it.
- Time frames will be attached to complaints when a match or finals could be effected.
- Committee or sub-committee will advise the secretary of the outcome decided
- Secretary will advise club presidents or secretaries by phone call when deemed urgent and follow up with an email with findings and any consequences imposed by committee or sub-committee.
- If other external parties are effected by the result i.e. matches cancelled, disqualifications leading to a bye for a team, the committee or sub-committee can make contact after the secretary has contacted the initial clubs involved.
- All decisions are FINAL.
- **By-Law to be updated-** Junior convenor / delegate vest- By law will be added that it is mandatory for all matches Junior and Senior for a delegate of the club to be present wearing the supervisor vest.
- **Code of conduct** – Clubs need to provide parents with a copy of the Code of Conduct. Parents need to understand what is expected of them when at any venue, not just home courts.
- **Emergencies-** Cynthia has sent out an email advising that anyone we have deemed eligible to play finals, that was listed as an emergency, will now be listed as a team player. If the club wants to play an emergency in a finals match, they need to apply to ERT competition for approval. Close off for the approval is 5pm Friday 2nd of September for the semi-finals and 5pm Friday, 9th September for the Grand Final. Submit any emergency just in case, so competitions have time to approve or reject. Please update for the sections in yellow.
- **Initial team members** – transfer requirement. It was advised that ERT would only accept one transfer of any team member or emergency in a given season.
- **Unsupervised juniors at venues-** Convenors need to speak to parents that they need to be at matches to collect children on time, or stay at the club -especially if it's an away match.
- **Girls trial-** was very successful and will be going ahead for next season.
- Thank you to the clubs that participated and assisted.
- **Initial team members** – transfer requirement.
- **Finals Substitutes – UTR-** UTRs will not be given if you substitute during the matches for any reason. UTR will only be gained from the original names and sets.

General Discussion –

Awards dinner reminder. Purchase tickets through Try Booking and email was sent out with these details- please follow up with your club.

Meeting ended at 9.25pm

Ray van Weert
Competition Executive Officer

Mel Closter
Association Secretary